MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees

REGULAR MEETING
Wednesday
April 27th, 2022

1. The regular meeting of Wednesday, April 27, 2022 was called to order at 7: PM by President, Ruth Springer.

2. President Ruth Springer asked for the Roll Call:

Present:
President, Ruth Springer
Secretary, Donna Miller
Treasurer Suny Mellawa
First Vice President, Jazzmine Paz arrived 7:28pm
Alternate for Superintendent Anna Sciacca, Marie Marx
Director, Mary Jo Jennings
Mayor Richard Rigoglioso

Absent:
Superintendent Anna Sciacca
Alternate for Mayor Richard Rigoglioso Raymond Rivas

Visitor:
Katy Monsell

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
c) filed with the City Clerk of the City of Garfield; and
d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

Due to the current COVID-19 quarantine, notice of this meeting was posted electronically on Facebook, the city webpage, and the Garfield Free Public Library webpage.

4. It was moved by Mayor Richard Rigoglioso and seconded by Suny Mellawa and unanimously carried to accept the Minutes from March, 2022.

5. The April Treasurer's report has been accepted as presented and bills will be paid.

6. Communications:
   A patron wrote a letter of appreciation to the staff.
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7. Community Room: None

Director's Report:

- Director attended:
  - Both the Director's and the Trustee's New Jersey State Library Check-In for the month of March.
- Monday April 4th, the Director had a meeting with the Mayor to discuss the financial issues of the library.
- The Director is working on the Updated reports for the New Jersey Construction Bond Act and the ARPA Grants since there have been sewer line issues that are postponing the completion of the downstairs NJ Construction Bond Act project and delayed shipping of the items for ARPA project.
- The new coin vending machine for the copier has been successfully installed and operating.
- Saturday March 26th, April 2, 9 and 23rd the Polish School will use the Library building for 3 High School Polish classes because the Middle School was closed to them due to their issues. The Director made it clear that the school and parents knowing there is ongoing construction in the Community room and no public restrooms are available consented to using the library.
- The City Manager did get back to me that the situation stays as is even though I was informed by Tom Duch that the money was coming from the City not the library for Pam Piro's early retirement offer.
- It is my impression that the library will not be getting money above the 1/3 mil and therefore I have taken action to eliminate any spending for the rest of the year. No new books, ink cartridges, soap, toilet paper etc. Services to the community will be reduced: the number of available Hot Spots is reduced and Hoopla will be canceled.
- The sewer line will not be repaired because the city doesn't have any money to pay for any costs outside the original scope of the Grant. The library has paid for

two of the work order changes because the pipes were collapsing as they attempted to connect the new plumbing.

Old Business:

Centennial Committee Report:

A meeting was held on April 9th.
A fundraiser is being held at Chipotle Essex St. Lodi
on Saturday, May 7 from 4 -8 pm..
Tom Duch, Rosemarie Aloia and Malachi Dye are being honored
at the May 25th gala.
The next meeting is April 9th.
Contest recepients will be presented at the Pizza and Poetry Night, May 4th.

Garfield Free Public Library Foundation Update

Restructuring suggestions are being researched.

Friends of the Garfield Library Update

A meeting was held on April 9th.
The next meeting will be May 21st.
. Friends will be meeting on Thurs. April 28 to prepare for the Book Sale on Sat. May 14.
Sale dates are May 14, June 11, Sept. 10 and Oct. 8.
Rain dates are the following Saturday.

Library Appreciation Day

Employees will be given two hours comp time.

Poetry Open Mic:

The Poetry & Pizza Reading for Middle and High Schoolers will be held on Wednesday, May 4th at 6:30 pm. Mayor Riggs and Marie Marx have donated prizes featuring gift certificates from Steve's Burgers to Amazon gift cards.

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New Business:

Resolutions:

Donna Miller offered and Suny Mellawa seconded the following resolution:
GPL 2022 – 05.

BE IT RESOLVED, that the iPad Policy attached is approved after updates.

Resolution was unanimously adopted.

Donna Miller offered and Marie Marx seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of Wednesday, April 27, 2022 of the Garfield Free Public Library Board of Trustees was adjourned at 9:01 PM.

Respectfully submitted,

Donna Miller
Trustee Secretary